

School Prospectus



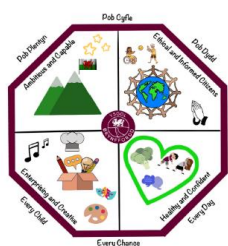
'Every child, every chance, every day'
'Pob plentyn, pob cyfle, pob dydd'

Ysgol Brynffordd School

2022 - 2023

Ysgol Brynffordd School Prospectus

2022-2023



Ysgol Brynffordd School
Brynford
Holywell
Flintshire
CH8 8AD



Head Teacher: Mrs Rachel Critchell

Chair of the Governing Body: Mr. Clive Bracewell

Tel / Ffôn: 01352 713184

E-mail / Ebost:

bfmail@hwbmail.net

Website / Gwefan: Ysgolbrynffordd.cymru

Ysgol Brynffordd is a Community Focused School





Dear Parents and Guardians,

It is with pride that I present our school prospectus to you. I hope that this document will give you a rounded picture of what I, along with the staff, children, parents and Governors of the school are working hard to achieve here at Ysgol Brynffordd. It is every parent's right to expect a good education for our children, but we also wish our pupils to be happy and to feel valued and safe. At Ysgol Brynffordd we believe that we can offer your child the experiences which will provide these things; a good quality learning experience and a happy, safe environment.

We pride ourselves in the broad, balanced and full education programme that we provide from Nursery to Year 6. The high standards of teaching and learning at Ysgol Brynffordd are a credit to the hard work of both staff and pupils. We are equally proud of the ethos and atmosphere, which underpins every aspect of school; friendliness, respect and co-operation are of great importance to us all. The ethic of teamwork is, I feel, also extremely important and is woven through all aspects of the school, not only between staff, but also on the classroom floor and in the strong links with parents, Governors and the local community.

Visitors often comment on the warm welcome they receive and the children's excellent manners. We strive to provide the children with the opportunity to reach out into the community and gain as wide a palate of experiences as is possible. We certainly believe that extracurricular visits enhance the formal aspects of our children's education. The staff enjoy taking the children on out-of-school activities because they are proud of them and they are indeed a credit to the school.

The staff at the school are committed, take their responsibilities extremely seriously and involve themselves in all aspects of school life. To be given the opportunity to inspire, challenge and illuminate the minds of our future citizens is something to be cherished. Our motto 'every child, every chance, every day', is very apt for the children at Ysgol Brynffordd, and this is achieved through their dedication and the dedication of every staff member, who works with them.

We believe in encouraging a thirst for knowledge so that pupils leave this school with genuine ambitions and dreams, with a belief that their goals can be achieved.

I very much look forward to meeting you. If you wish to visit the school or have any queries, then please do not hesitate to contact me.

Yours Sincerely,

Mrs Rachel Critchell

Mrs Rachel Critchell
Headteacher



A Word of Welcome from the Chairman of the Governors

Dear Parents/Guardians,

As parents you will want to give your child the very best opportunity for their life ahead of them. Primary School is the first of many steps in your child's education, which we believe is a partnership between parents, teachers and governors.

The governors and staff of Ysgol Brynffordd are committed to providing the best education opportunities for your child in a caring, secure and most importantly a stimulating environment.

The Governing Body of the school is formed of people from a wide range of backgrounds, who work together with parents and teaching staff to ensure that the school provides the highest standards of education for your child.

Ysgol Brynffordd presents your child with an exciting opportunity to develop as an individual and as a member of a team. You can be assured that we will provide the best opportunities for your child to learn and develop.

In Ysgol Brynffordd a warm welcome awaits you, not just on your child's first morning, but on every morning of every school day.

We hope that this prospectus will give you an insight into how our school is managed, and what we can offer your child.

With kind regards
Yours faithfully,

Mr Clive Bracewell
Chair of the Governors

OUR SCHOOL ETHOS

Background and History

Ysgol Brynffordd is a Community Primary School, which opened in 1964. The school caters for boys and girls aged between 4 and 11 years. A nursery is also established at the school, which receives children who are 3 years of age and these sessions are held every afternoon. Ysgol Brynffordd also takes in Early Entitlement children. This means that children can start Nursery in the term after their 3rd birthday.

The medium of instruction is English, but all pupils study Welsh and it is a priority of ours to see the Welsh ethos permeate through all aspects of school life.

Aims

Our School Vision reflects our joint values:

To provide a broad, balanced curriculum which ensures the healthy spiritual, moral, cultural, mental and physical development of each child and to provide a happy, secure and friendly environment in which this can be implemented.

To ensure that our pupils strive to achieve their potential and are provided with the necessary skills to accept the opportunities and responsibilities which will be presented to them in their future lives.

To help children contribute fully and effectively to the Community in which they live: local, regional, national and global

That learning is neither restricted by age, location, gender, ethnicity nor ability.

Home- School Agreement

A copy of this will be given to you when you enrol your child at Ysgol Brynffordd. However, in summary:

Parents have the responsibility to ensure that children arrive at school well prepared and in good time. They have the responsibility to ensure that homework is completed and that their child reads aloud as often as possible at home.

Teachers have the responsibility to communicate with the parents on a regular basis and provide information concerning achievement and progress.

Written reports will be issued every July and Open Evenings are arranged twice a year.

Autumn - to discuss how a child has settled in to their new class and the expectations of the teacher

Spring - to discuss the ongoing progress of each child

There is also an opportunity in the Summer term - to discuss any issues arising from the end of year report.

Concerns may be raised with class teachers at any time, but please respect the preparation time needed in the mornings and if the matter needs detailed discussion, then an appointment may be advisable.

School staff Structure 2022-2023

Headteacher, Year 5 and 6 Teacher

Mrs Rachel Critchell

**Senior Teacher and
Year 3/4 Teacher
ALNCO 0.1**

Mrs Elaine Shickell

Mrs Karen Wilson

Year 5 and 6 Teacher

Mrs Lisa Roberts

Year 1 and 2 Teacher

Mrs Sarah Parry

Nursery and Reception Teacher/PPA

Mrs Zayla Lloyd

Teaching Assistants -

HLTA - Mrs Diane Harris

Mrs. Shirley Williams

Mrs. Maria Tomlinson

Mrs. Laura Parry

Mrs. Carole Maddocks

Mrs. Linda Greenough

Mrs Katrina Kirkham

Administration Officer

Mrs. Nicola Prytherch

Caretaker

Cleaner

Mrs. Michelle Evans

Breakfast Club Assistants -

Mrs. Shirley Williams

Mrs. Carole Maddocks

Cool Kidz staff -

Mrs Linda Greenough

Miss Anna Roberts

Mrs Laura Parry

Mrs Shirley Williams

Catering Assistant:

Michelle Palmer

Lunchtime Supervisor -

Mrs Michelle Evans

Mrs Katrina Kirkham

The Governing Body

The Governing Body comprises of 11 members, made up from representatives of the Brynffordd community, all working to achieve the very best for the school, pupils, staff and community. Each Governor serves a four year term of office. They are extremely supportive, accessible and many are actively involved in school activities.

The Annual Governor's Report to Parents which relates to events in the preceding year is distributed to all parents in The Autumn Term.

The Body is made up of: -

- 2 members selected by the Local Education Authority,**
- 2 members are Community Governors**
- 3 members are representatives voted for by the parents,**
- 1 member represents the Community Council**
- 1 teacher representative:**
 - 1 staff representative**
 - and the Headteacher.**

The present Governing body members are as follows;

Mr. Clive Bracewell (Chair)	LA Governor
Mrs Hayley Batt (Vice Chair)	Parent Governor
Mrs. Jayne Barnes	Community Governor
Miss Jane Banham	L.A. Governor
Mrs Linda Greenough	Staff Governor
Mrs. Katrina Kirkham	Parent Governor
Mrs. Rachel Critchell	Head Teacher Governor
Mrs Elaine Shickell	Teacher Governor
Mrs Niki Prytherch	Clerk to the Governing Body

We currently have the following Governor vacancies; Parent Governor, Community Governor

Term Dates and Opening Times 2022-2023

Term Dates

<u>Terms</u>	<u>Open</u>	<u>Closes</u>
Autumn	1st September 2022	23rd December 2022
Spring	9th January 2023	31 st March 2023
Summer	17 th April 2023	20th July 2023

Half Term Holiday

29/10/22 - 6/11/22

18/02/23 to 26/02/23

27/05/23 to 4/06/23

Staff Training Dates

Thurs 1st Sep, Fri 2nd Sep, Mon 9th Jan, Mon 17th April, Mon 5th June.

Bank Holidays

Monday 1st May 2023

Monday 8th May 2023 (Kings Coronation)

	Infants	Juniors
School starts	8.55am	8.55am
Morning Break	10.30am - 10.45am	10.30am - 10.45am
Lunch Break	11.55am - 1pm	12pm - 1 pm
Afternoon Break	Flexible afternoon times (10 minutes)	
End of school	3.15pm	3.15pm

Staff will supervise children on the yard from 8:45 am.

Parking

As with many schools, the parking situation outside when the school day begins and ends, can be problematic due to the number of cars. Parents are asked to be considerate towards others. The Council have ensured the safety of your children with yellow zig zag lines where no parking is permitted and white chevron markings outside the school. Please do NOT park in the staff car park at the beginning or end of the school day and please do not block the entrance at any time. The staff car park is not accessible between 3:00 and 3:30 each day.

After School Clubs

The school holds a number of flourishing after school clubs which run at different times during the school year.

Dance Club: Disco/creative dancing clubs for Urdd competitions and Welsh folk dancing.

Urdd Club: Celebrating our Welsh culture and language in a series of activities to compete in the Urdd eisteddfod - recitation

Multi Sports Club: A Club for Foundation phase children - run in the Summer Term

Netball Club: Pupils work hard on their netball skills hoping to win a place on the school team!

German Club: This is a club for KS2 children to learn a new language.

Eco-Club: Members meet weekly to think of ways to conserve energy and work towards the various awards. We hold the Eco platinum Award

Athletics: This club generally runs in the Summer Term in preparation for sporting activities.

Digi/Code Club: Digital Leader Members will meet to develop ways to support digital skills.

Clubs usually finish at 4.00pm.

These clubs are run separately from the Cool Kidz After School Club.



Providing for your child throughout the Day

The facilities are in place on school premises to care for your child daily from 8.00am to 5:30 pm. A number of organisations work together closely so that child care can be provided. Here are some brief details about what these services can provide for your child.

Breakfast Club - "The Healthy Way to Start the Day"

Ysgol Brynffordd started a facility in accordance with guidelines from the Welsh Government where working parents are able to send their children to school knowing that their child will be safely supervised and also be given a healthy breakfast. Breakfast Club begins at 8:00 am and runs until 8:45 am. Breakfast is free of charge and served until 8:35 pm. There is a £1 daily charge for childcare.

The club is run by Mrs. Shirley Williams and Mrs Carole Maddocks.

Cool Kidz After School Club

Once again, busy parents are able to book their children into the After School club which is run in the school hall. Children are supervised, given various activities and are also given a tea time snack.

Supervision is provided until 5:30 pm and a charge of £5.00 is payable until 4.30pm and £8:00 until 5:30 pm.

The club is run daily independently by Mrs Linda Greenough and a parental committee.

Cool Kidz staff also run a holiday club during half terms and the Easter and Summer holidays!



Admissions Procedure and Transfers

Mrs Rachel Critchell Headteacher, welcomes any prospective parents to come and look around the school in the first instance, but the LA procedures are outlined below.

Early Entitlement

Ysgol Brynffordd has a facility for Early Entitlement.

A part-time education place is available for every child the term after his/her 3rd birthday. Ysgol Brynffordd is a caring environment for these young children and due care is given to their needs, whatever the requirement (help with toileting, administering medication, applying sun cream, there have been occasions when the very young children have fallen asleep, and the staff with their caring natures ensures the child is comfortable).

Children born in...	Entitled to...
Autumn Term	2 terms of education provision (Spring and Summer)
Spring Term	1 term of education provision (Summer)

Children born in the Summer term receive their education entitlement in the school nursery classes in the Autumn term after their 3rd birthday. Parents may state a preference for an approved setting which may be a pre-school playgroup (English or Welsh), a private day nursery, a 'network' childminder or school nursery class. Applications for early entitlement are made directly to the setting. Forms are available all year. Total number of hours for Early Entitlement per week is 10 hours - 4 x 2.5 hour sessions per week, Tuesday to Friday.

Nursery

A child becomes eligible for a place at a nursery class in the September following the child's 3rd birthday. Nursery education is not compulsory and parents have no right of appeal regarding nursery admissions under the school Standards and Framework Act 1998. Nursery schooling in all schools will be provided on the basis of 5 x 2.5 hour sessions per week for each child. Afternoon sessions are offered at Ysgol Brynffordd.

Primary

The Authority will admit a child to a maintained primary school at the beginning of the school year if the child has achieved his/her 4th birthday on or before August 31st of that calendar year. The authority has guidelines to follow and these can be obtained from Flintshire County Council website.

Mid-term transfers

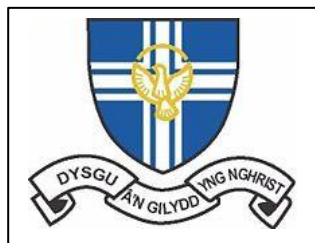
Visits can be arranged to the school. The Authority is informed of any transfers prior to acceptance by the school.

SECONDARY SCHOOL DETAILS

Children at Ysgol Brynffordd in the past years have transferred to a variety of secondary schools ranging from Ysgol Treffynnon, St. Richard Gwyn, High School Flint, Alun School Mold, Prestatyn High, Hawarden High and Ysgol Maes Garmon Mold. We maintain an effective and positive relationship with all High Schools. Transition arrangements are made in the Spring term when children have the chance to meet their Head of Year and then day visits take place during the Summer Term. It is purely the choice of the parents which school they choose for their child and a place is allocated providing there is space at their choice of school. Other joint ventures such as Concerts, Transition Days and sports events, aid a smooth passage from Junior school to High School for our Year 6 pupils. Details of attainment and areas which require support are also passed to the receiving school.



Ysgol Treffynnon



**St. Richard Gwyn School
Garmon**



Ysgol Maes

Every child, Every Chance, Every Day

We provide our learners with a curriculum which celebrates the talents and unique abilities of all pupils in both academic and practical ways. We utilise a range of teaching styles to ensure that children develop positive attitudes to learning. We recognise the importance of outdoor learning, community links and we celebrate the fact that we live in Wales. The content of our curriculum is broad and balanced and is regularly reviewed to ensure that pupils receive the education that they fully deserve. Homework is set on a regular basis, and is topic related.

Curriculum for Wales

School Vision

Ysgol Brynffordd School promotes partnership between pupils, staff, parents, Governors and the community, with the aim of supporting happy, healthy and enriched pupils through high expectations and varied opportunities, in an atmosphere of respect, challenge and endeavour.

Our resolve is to ensure that each pupil reaches his or her potential regardless of ability, underpins our objectives as a school. This is done hand in hand with a strong pastoral ethos promoting happiness, wellbeing, sustainability, bilingualism and a strong role in the local community.

Learning together at Ysgol Brynffordd to motivate and inspire our pupils to be the best they can be and to live happily and be confident in an ever- changing world!

When discussing our school vision with pupils and the wider community these key words most frequently described our school.

Creative, Active, Encouraging, Confident, Kind, Fun, Honest, Aspirational, Collaborative, Healthy



Every child, every chance, every day
Pob plentyn, pob cyfle, pob dydd

Ysgol Brynffordd

Curriculum Rationale

Our curriculum will create ambitious learners who value themselves and each other, are happy and caring individuals who enjoy and embrace learning and think creatively to solve problems.

We strive hard to provide a purposeful and exciting learning experience for all our learners setting high expectations and are fully committed to ensuring each child achieves and fulfils their full potential. The four purposes are at the heart of our curriculum ensuring that we equip learners with the knowledge, skills, attributes and mindset to shape and develop them for all future challenges.

We value and encourage the views of our learners and provide opportunities to develop and shape their learning experiences, ensuring that we offer a broad and balanced progressive curriculum that is accessible to all. Our learning experiences incorporate literacy, numeracy and digital skills across all areas of learning. Assessment for Learning is an integral part of our curriculum and strategies are embedded to identify, capture and reflect on individual learner's progress over time.

We recognise that learners are individuals and we offer a range of learning experiences which provide multiple opportunities for learning about Wales and the wider World.



New Curriculum General Information

This curriculum has four purposes at its heart. These are to develop;

- Ambitious and capable learners, ready to learn throughout their lives
- Enterprising, creative contributors, ready to play a full part in life and work
- Ethical informed citizens of Wales and the World
- Healthy and confident individuals, ready to lead fulfilling lives as valued members of society.
- The curriculum is organised into areas of learning (AOLE's.) The AOLE's are as follows;
- Expressive Arts which incorporates Art Dance drama film, digital media and music
- Health and Well-Being (Physical health and development, mental health; emotional and social well-being
- Humanities (Geography, History, Religion values and ethics, business studies, social studies
- Language Literacy and Communication (Welsh English, International Languages
- Mathematics and Numeracy
- Science and Technology (Science computer science design and technology.

What Matters Statements

There are 27 What Matters Statements across the new Curriculum. The curriculum also incorporates the following cross cutting themes;

- Relationships and Sexuality Education
- Human Rights Education and the United Nations Convention on the Rights of the Child
- Diversity
- Careers and work- related experiences
- Local, National and International Contexts.

Descriptions of Learning

Descriptions of learning provide guidance on how learners should progress within each statement of what matters, as they journey through the continuum of learning.

Mandatory Cross Curricular Skills

The mandatory cross curricular skills of literacy numeracy and digital competence are essential to all learning and the ability to unlock knowledge.

Integral Skills

The four purposes are underpinned by integral skills which should be developed within a wide range of learning and teaching These skills are;

Creativity and Innovation

Critical thinking and problem solving

Personal Effectiveness

Planning and Organisation

Other mandatory elements include Welsh, English RSE and Religion Values and Ethics

Assessment

Assessment for learning is an integral part of our school curriculum. Self-assessment, peer assessment and the use of success criteria are embedded in all classes. Children complete personalised assessments in Numeracy and Reading comprehension, once in the Autumn term and once in the Summer term. These personalised assessments are shared with parents and have replaced the Welsh National Tests.

We have historically used INCERTS to track the progress of pupils and we have now adopted the Taith 360 assessment tool, which supports the assessment of pupils in the New Curriculum.



Classroom Management

Pupils are organised according to the activity being presented to them. They will undertake activities individually, in pairs, groups and sometimes as a whole class, both indoors and outdoors. This gives them a wide range of experiences of working, which will benefit their development and prepare them for their future life.

Homework

Children are given homework at the school which follows what the children have been learning in school. The homework should not take more than 15-20 minutes and should not need any parental help! Its purpose is to reinforce class work and also to discipline them in readiness for moving on to secondary school. It is appreciated that pupils do lead busy lives out of school and it is accepted there will be some occasions where there will be a need for flexibility. Homework is seen as something to support what is being taught.

Homework for all ages is given on a weekly basis allowing parents the flexibility to work with the children during the week or at a week-end. This also gives parents an opportunity to discuss the homework with the class teacher during the week if misunderstood.

Policy Documents are posted on the website or available from the school office.

Also available are:

Any statutory instruments and circulars sent to schools by the National Assembly about the powers and duties of Governing Bodies.

- a) Any published O.H.M.C.I. Estyn reports on the school.
- b) Any schemes of work and syllabuses in use.

Digital Competency is a subject which is taught as both a stand- alone subject, and in a cross-curricular fashion to ensure that all opportunities for using the framework are taken advantage of wherever possible.

School Council

The children are given the opportunity to directly influence the running of the school through the School Council. Representatives from each class are elected every September by the pupils and meet regularly to discuss matters that are important to the children.

The School Council sit with the Head teacher Mrs. Rachel Critchell and Mrs Parry.

We also have Playground Buddies, Criw Cymraeg and Digital Leaders in school. Playground buddies support games on the yard and Digital Leaders train other pupils and work with other schools to develop identified ICT skills. Criw Cymraeg members promote a Welsh ethos and encourage children to learn about their Welsh heritage, whilst improving their Welsh vocabulary.



Musical instrument lessons:

Currently the following lessons take place:

Guitar lessons, Keyboard lessons

These lessons begin if you choose to learn, in the Autumn term of Year 3

All musical instrument lessons will be charged by the County at £132 per year and paid directly Flintshire Music Service.

Off Site Activities

It is felt strongly at Ysgol Brynffordd that many aspects of the Curriculum can be reinforced and enhanced by using the local community to learn about the world at first-hand. Any opportunities or activities that allow this to be done are taken advantage of and links with the community are fostered and built upon.



Charging Policy

The Governors do not require charges to be raised for any school activity. However, should any charges be considered, no pupil will be omitted from participating in any activity on the grounds of non-contribution.

The Governors wish to retain the present situation in which activities funded by voluntary contributions from parents will continue. However, it must be appreciated that unless significant contributions are made, some activities may not take place.

Recent visits have included:

Colomendy Residential Trip

Whole School Trip to Greenwood

The residential trip to Nant Bwlch y Haearn will take place for Years 5 and 6 in the Spring Term

Various trips are scheduled for the year and are linked to topics studied.

Welsh Ethos in a Bilingual County

Ysgol Brynffordd is an English medium primary school. The teaching of Welsh as a second language is a statutory requirement and has dedicated time in the school's timetable. Also, extensive involvement is encouraged in activities that not only build on language skills but also develop the Welsh ethos.

The use of Welsh as an incidental language in class through various activities helps the children to become more aware and develop their understanding of the language and build confidence in their use of it. As a result, the school is developing a strong Welsh ethos that fosters pride among the staff and pupils in their locality, community, nation and culture as well as our dual languages.

The school aims to take part in a number of activities that cement this bilingual ethos.

St. David's Day

On St. David's Day, the children all come to school dressed in National Costume or in clothes depicting what Wales means to them - Wales rugby shirt or football shirt.

The children can take part in Welsh, be it through song, recitation, reading or acting to demonstrate their developing proficiency in the language. Parents are invited to attend.

Urdd Eisteddfod

During the spring term, the local and county Eisteddfod is held and children have the opportunity to put their names forward to compete in recitation, or dance events. They can also take part in an art and craft competition. This valuable experience gives them the opportunity to perform and compete in front of an audience through the medium of Welsh and also make friends with children from other schools in the local community.

Jambori

The Jambori is held every year, where children in Years 1 and 2 from all the local schools are given the opportunity to share the enjoyment of singing and acting out some fun Welsh songs

URDD Club

After school clubs which run in the Spring are in preparation for the URDD Eisteddfod which promotes enthusiasm for all things Welsh. Clubs are creative dance, art and craft and recitation. An annual fee is paid by parents direct to the Urdd to become a member. A child must be a member to participate in all URDD competitions. They can however attend all after school activities free of charge.



Physical Education and Sport

Physical Education is always one of the most popular subjects in the curriculum for the children and we endeavour to channel this enthusiasm in a positive way at Ysgol Brynffordd. Sport plays a vital part in a child's development through the teaching and fostering of skills, confidence, self-esteem, team spirit and physical health.

All children take part in physical education lessons and parents provide **black or white plimsolls, plain black shorts and a plain white T-shirts in a suitable bag, with their name on all items.** Children attend school in PE kit on designated PE days.

For outdoor lessons on the field and school yard, **football boots or outdoor trainers will be required along with a tracksuit for colder weather.** Our large all weather pitch is shared with the Brynffordd village community out of school hours.

Under no circumstances will shoes be permitted to be worn during P.E. activities. If children are unable to take part, parents are required to inform the Headteacher in writing. All items of clothing must be clearly labelled. Stud earrings only to be worn for school. No hoops please. P.E kit can be purchased branded from Foresters Sports, My Clothing.com or unbranded from any other retailer.

The PE curriculum offers a wide range of experiences that develop the physical aspects of the whole child. Through gymnastics, dance games, athletics, swimming and outdoor activities, a number of skills are worked upon that promote healthy living which lead to pupils being fully aware of the benefits of health- related exercise and also being able to express themselves fully through sport.

The school feels strongly that children should be given the opportunity to participate in all types of sporting events and to aspire to represent the school. The pupils gain great enjoyment from this competitive aspect and the links fostered between other schools and pupils. Events in which the school actively participate are the various Flintshire Rural Schools competitions held; football, netball, tag rugby, rounder's, swimming, athletics, cricket and dodgeball.

During an academic year, children are transported by bus to Holywell swimming pool to receive instruction. To make full use of the pool time available, competent swimmers will work towards gaining the various awards, whilst the non-swimmers will be encouraged to gain early confidence and taught to swim as soon as possible.

The main playground is painted to encourage games and is used for the teaching of cycling skills to Year 6 on an annual basis.

An outdoor area for the youngest children has been developed as part of our School Modernisation and the children have safe and secure access to enjoy the outdoors. We are proud to hold the ECO Platinum Award which demonstrates our ongoing commitment to environmental issues and sustainability.

Additional Needs

In September 2021 the Additional Learning Needs Code for Wales became statutory. This began the legislative move from the old Special Educational Needs Code of Practice to the new system of Additional Learning Needs Code as it relates to the Additional Learning Needs and Education Tribunal Act (2018).

Welsh Government set out a three-year timetable for transition. Staff have been guided by Learning Advisors in the Local Authority (LA) to implement the new procedures.

From January 2022 children previously identified in schools as needing extra support with their learning began the move from the old system to the new.

Specific year groups were mandated for consideration in Year 1 of the programme and were due to complete by July 2022. This due date was subsequently extended. Learners from all year groups are now expected to complete the process by July 2023, except for those with a 'Statement of Additional Needs.'

Years 2 and 3 of the transformation agenda mandated that all children with 'Statements' (those with more significant needs) will convert to the new system by July 2024. Local Authority will lead on this and plan to begin with learners in Year 6. Learners in other year groups will follow in 2023-24.

The new requirements place the learner, and their family, at the heart of the process to identify Additional Learning Needs. Meetings with parents are held to outline the process. Information is gathered from all parties, including any relevant outside agencies. Based on the criteria of the new Code, school decides whether to issue an Individual Development Plan. Any disputes are resolved using the Flintshire Agreed Procedures and families are signposted to SnapCymru for further advice. An IDP outlines provision to be put in place to address Additional Learning Needs. IDPs are legal documents. School works closely with families to ensure procedures are 'person-centred', transparent and inclusive.

As learners' transition into the new system, they will no longer have Individual Education Plans (IEPs), or Individual Education Plans (Behaviour) (IEPBs). These no longer exist within the new legislation. Instead, needs are considered under the new criteria and appropriate provision is made.

Each of our classes had an allocated a Teaching Assistant. All TAs support teaching staff in delivery of Additional Learning Provision: those with IDPs, as well as learners accessing ULP. All learner progress is monitored and regularly reviewed.

New considerations of Additional Learning Needs are directed to ALNCO & Headteacher. ALNCO is responsible for overseeing the ALN consideration and conversion processes.

Equal Opportunities

The School Policy fully supports the Local Authority's Policy on Equal opportunity and is intended to overcome discrimination, raise awareness and provide guidelines for staff, pupils and Governors. All pupils and staff have the right to equal opportunities. The inclusive nature of Ysgol Brynffordd promotes equality for all regardless of race, disability, gender or religion.

Disability including Accessibility

It is our policy in Ysgol Brynffordd to ensure we do not discriminate against people with disabilities in any aspects of school life. A disability is used to describe people who have a physical or mental impairment which affects their ability to carry out every day activities. We are committed to making reasonable adjustments to ensure that, where possible people with disabilities have equal access to educational opportunities in school. We promote an understanding of disabilities and ensure that there is equality of access to employment. The school has been recently modernised and now has ramps for wheelchair access from the front office and Foundation learners entrance. Nursery/Reception toilets have a changing area and there is a newly built accessible toilet (with wheelchair access.) Admissions to the school are through Flintshire County Council as per the admissions policy.

RSE New Curriculum

What is Relationships and Sexuality Education?

Relationships and Sexuality Education encompasses the knowledge, skills aptitudes and values that will empower learners to;

Support their own health and well being

Develop safe and fulfilling relationships of all kinds, including relationships with family and friends and in time romantic and sexual relationships

Understand and make sense of how relationships gender, gender and sexuality shape their own identity and lives and lives of others

Understand and support their own rights and those of others to enjoy and advocate for fair, safe, healthy and fulfilling relationships throughout their lives.

These topics are approached in an age appropriate manner, using the SENSES CD, Tyfu i Fyny Personal Development and relationships programme in school and Jigsaw, all of which are County approved and recommended.

Pastoral Care and Discipline

All members of staff see to the usual cuts and bruises which occur during the day. If a pupil becomes ill in school, the parents are contacted for the pupil to go home. When we are unable to contact anyone, the pupil is made as comfortable as possible in school, but this is not the ideal situation, so parents should complete the forms provided to indicate alternative contacts during an emergency and keep the school updated of any changes.

Parents/Carers of any child who requires medication in school e.g. an inhaler, epi pen **MUST** inform the school of medication needs and complete the necessary paperwork. If these are severe then an individual care plan will be created. All medication is kept in a medical ruck sack in a cupboard in the classroom. This medical bag accompanies staff on all outdoor trips and visits. All medication must be clearly name labelled and 'in date.' The school has a Health Care Policy which is available on the website for examination.

Pupils are disciplined in a firm, supportive and friendly manner. Rules are few but relevant, and pupils are reminded of these by all staff at appropriate times. Courtesy, good manners and co-operation are practised by all members of staff and there is an expectation that this be mirrored by pupils in school and also when pursuing off-site activities. Pupils exemplary manners and behaviour are often praised by visitors and when representing the school at all sporting events.

Everyday misdemeanours are dealt with by the staff; more anti-social behaviour is reported to the Headteacher and parents contacted if necessary.

At all times the pupils are reminded of the need to exercise self-discipline. However, when this does not prove possible for a child the following sanctions may be applied: a child may lose a privilege - part of a break, use of equipment at play-time; a child may be removed from a classroom but given work to do; parents will be contacted if the problem persists.

The school has a Behaviour Policy which is available on the school website or from the school office in paper form.

Complaints Procedure

The Education Reform Act 1988 requires schools to establish a complaints procedure in relation to a broad and balanced curriculum, religious education and collective worship; implementation of the National Curriculum, exceptions or withdrawals from the National Curriculum, the operation of a charging policy and the provision of information.

The Headteacher would wish to deal with informal complaints as they occur, in order to avoid relatively minor matters getting out of proportion (stage 1).

The Headteacher is very open and approachable. If there are any queries and concerns she is happy to make an appointment to discuss any issues. Subsequent routes to follow would be via the Governors (stage2) and the L.A. (stage3). A copy of the Policy is available to look at in the school.

HEALTH, SAFETY AND SECURITY

Statement of Intent

The Governing Body will strive to achieve the highest standards of health, safety and welfare consistent with their responsibilities under the Health and Safety at Work etc. Act 1974 and other statutory and common law duties.

The Statement in the Health and Safety Policy sets out how these duties will be conducted and includes a description of the school's organisation and arrangements for dealing with different areas of risk. Details of how these areas of risk will be addressed are given in the arrangements section.

The school also has a range of policies in place to ensure health, safety and security. Some examples below are;

- a) The Health and Safety Policy
- b) Anti - Bullying Policy
- c) Safeguarding policy
- d) Online Safety
- e) Whistleblowing
- f) Behaviour Policy
- g) Physical Intervention Policy
- h) Attendance Policy
- i) Health Care Policy
- j) Intimate Care Policy
- k) Strategic Equality Plan
- l) Planning and Approval procedures for Educational Visits

These policies and related matters are kept under review and added to and / or amended as necessary.

The Headteacher, Mrs Rachel Critchell is the co-ordinator for Child Protection/ Safeguarding and any concerns or incidents are logged on CPOMS. The deputy safeguarding officer is the Senior teacher - Mrs Shickell. Any concerns or incidents may include observations such as abuse, medical needs, drugs, bullying and unacceptable behaviour.

Safeguarding and Security

Measures are in force which include:

- ♦ A regular fire drill and evacuation of the premises.
- ♦ Pupils arriving before 8.45am must go to Breakfast Club.
- ♦ Responsibility for pupils after 3.25pm passes to parents unless a previous arrangement has been agreed e.g. to attend the Cool Kidz After School Club.
- ♦ The school is protected by an intruder alarm.
- ♦ The front main visitor's gate has an intercom facility to allow visitors into school; the door is locked from the outside once it is shut, very easy to exit.
- ♦ The school can only be accessed from the front entrance using a key fob.
- ♦ There is a digital entry sign system in the main foyer. All visitors are required to sign in and out.
- ♦ School gates are locked during school hours.
- ♦ Information regarding DSP is clearly signposted in the main foyer.

♦ Arrival and Departure From School

The school cannot be held responsible for **any child that arrives before 8.45am** (unless the pupil attends breakfast club) and responsibility for **pupils after 3.25pm** passes to parents.

It is expected that all Foundation learners (Infants) will be accompanied to and from school by a responsible adult with whom staff are familiar.

Late pupils disrupt the work of the school and consequently they begin the day with an inappropriate attitude to work. The morning procedure is that any child arriving before 8:45 am must attend Breakfast Club. Staff are on duty on the yard from 8:45 am. Children may access the yard, through the front visitor's gate. Press the intercom button and a member of staff will let you in. At the end of the day, children will be accompanied by a member of staff to the front gates and handed over to parents/carers.

Attendances and Absences

Should your child be absent from school a telephone call on the day, email to the school **bfmail@hwbcymru.net** or a note should be sent to the teacher indicating the reason for the absence. Registration takes place electronically at 8:55. Within 30 minutes of registration a child will be marked late and after the 30 minutes a child will be marked absent if no explanation is received. If no satisfactory explanation is received on return of the child's absence the absence will be deemed unauthorised. It is therefore essential that you inform the school of any absences to ensure accuracy. The Education Welfare Officer visits the school regularly concerning attendance and will chase up any regular patterns of absences or lateness.

Attendance Data

Sept 2021-July 2022

Class	
Nursery and reception	90.1%
Years 1 and 2	94.3%
Years 3 and 4	93.1%
Years 5 and 6	91.3%
Total School attendance	92.4%

School Uniform

The wearing of school uniform is actively encouraged and our uniform comprises:

Winter

Grey trousers, white or burgundy polo shirt, Ysgol Brynffordd/burgundy sweatshirt, grey socks and black shoes.

Grey skirt, pinafore or black trousers, white or burgundy polo shirt, Ysgol Brynffordd/ burgundy sweatshirt or cardigan, white or grey socks and black shoes.

Summer

Grey trousers or shorts, white or burgundy polo shirt, Ysgol Brynffordd/ burgundy sweatshirt, grey socks and black shoes.

Red/white check gingham dresses may be worn, Ysgol Brynffordd cardigan/ burgundy cardigan, white or grey socks and black shoes.

School uniform with logos can be purchased from Forrester Sports, Mold where you are able to go into to the shop and try the uniform on before you buy, or using this website; www.forrestersports.co.uk Alternatively, school uniform can be purchased from My Clothing.com. School uniform without the school logo may be purchased from any other clothing retailer.

It is to be expected that all items of clothing will be marked with your child's name. This is extremely important as it avoids loss and eliminates time wasting by staff who will write names on clothes if the need arises.

We adhere to a dress code, which includes hair, jewellery and clothing. We expect and encourage children to wear school uniform and discourage the wearing of football tops. Minimal jewellery is allowed in school (which the school takes no responsibility for) in the form of stud earrings only.



School Meals

The school meals are prepared in the Central Catering Kitchen off-site and are served daily at a cost currently of £2.50 for both Juniors and Infants. The school requires payment in advance and meals are payable using Parent Pay. In line with the Welsh Assembly initiative, Reception children are now entitled to a free school meal and this initiative will be extended to Years 1 and 2 in the Spring term, with other Year groups to follow.

Application forms for the provision of free school meals are available on line from Flintshire County Council website.

To help busy families, children may take meals on an infrequent basis provided they are paid for in advance and those wishing to bring sandwiches are also catered for.

Although lunch time is seen as a social time, children are expected to sit and converse quietly in the hall while eating. They are supervised and assisted in the hall by staff but the children are expected to put away their crockery and cutlery tidily and, of course, demonstrate good table manners.

We have special themed menus throughout the year to celebrate festivals and events. For example;

- Chinese New Year
- St David's Day
- Mexican themed Day
- Jubilee Celebrations



Chinese chicken noodles
Sweet and Sour Chicken



Links with the Local Community

Ysgol Brynffordd makes every effort to be part of the local community in every way it can. The Local Community Council meet at the school regularly.

Parental and community involvement in the process of education is actively encouraged. Liaison exists with other local primary schools to extend and enhance the curriculum with benefit to all; the pupils meet for sporting, cultural and more-able and talented events.

Invitations are extended to the community when celebratory events are held, such as St. David's Day, the Christmas Concert, Christmas Fair, Harvest Festival and Easter Bingo etc.

Children perform a selection of Carols for residents of local Nursing Homes. They sing Carols annually in the local community.

PC Mark Sawyer visits our school to teach the children about a range of issues - e.g Internet safety, online bullying, anti-social behaviour.

The school is involved in Community projects.

Collective Worship and Church Links

Religious Education is compulsory and all children are expected to take part in a daily act of communal worship, which will be of a broadly Christian nature - unless a special case exemption on religious grounds is made to the Headteacher. Such requests must be made in writing stating the reasons.

As part of our attempt to foster close community links we also have strong ties with the local Church St. Michael's and Calcoed Methodist Chapel and take advantage of the many opportunities this brings.

We take part in special services at times of celebration such as Harvest, and Christmas.



Friends of Brynford School (FOBS)

Ysgol Brynffordd has a thriving and very active parental support for fundraising. They are committed and hard-working and have arranged a number of fund-raising activities that have been extremely successful both financially and in bringing the school community together in a positive way. Events and activities that have taken place are as follows:

Cake / Book stalls

Annual Easter Bingo

Annual Christmas Fayre

Annual Christmas Show raffle

Film nights

Various raffles throughout the year

The parents meet in a very informal way to suggest fundraising ideas and parents represent each school year plus other interested parents, grandparents, friends etc of Ysgol Brynffordd become involved.

Charity Work

The school likes to support a number of charities during the school year. The type of charity varies from activity to activity but the nature of all charities tends to be one that the children will share empathy with. There is also a wish to support different charities on a local, national and international level.

In the last few years the school has raised money to help others in the following ways, they include:

Harvest

Pupils donated products to Flintshire Food Bank

Children in Need

The school marks Children in Need by participating with the theme of the year.

Comic Relief

Children support this charity bi-annually in a variety of ways.

Jeansforgenes

Staff and children were allowed to wear jeans for school on this day.

Christmas Carol Service

The collection is given to St. Michael's Church as a token of goodwill for letting us use the church at Christmas.

Red Nose Day

Children participate in the theme of the year.

MacMillan Cancer Research

The School Council, helped by staff, organise a coffee morning to raise much needed funds for this charity.

A Final Word!

Hopefully reading this handbook has given you an idea of what being a part of the Ysgol Brynffordd Community is like and that it has answered some of the questions in your mind about the educational provision we can offer your child.

Education is constantly evolving, so new initiatives, ideas and activities are constantly being introduced in schools that may not have been described in this prospectus.

In Ysgol Brynffordd, we will always strive to be 'ahead of the game' when changes are afoot in the educational world and also when opportunities arise to widen the experience of the children in our care.

If there are any questions in your mind that remain unanswered, then please feel free to contact the school and we will endeavour to help.

Ysgol Brynffordd is a proud school. Its pupils, parents, Governors and staff are proud of its achievements and I, as Headteacher am equally proud to lead it and steer my hardworking team into a future which will always strive to do the best for its children.

Thank you for reading our prospectus.

Yours sincerely,

Rachel Critchell

Headteacher / Pennaeth